

## Terms & Conditions:

### 1. General

- 1.1 These terms and conditions apply to the occupation of rooms by members of the College on the basis of a licence and the College reserves the right to move the Licensee to a similar room in the College should the College so require in their absolute discretion at any time. The Licence also permits the Licensee to use any furniture fittings and equipment in the Room and to use communal facilities.
- 1.2 All items present at the Room when the Licensee moves in are the property of the College and may not be removed from the Room at any time.
- 1.3 The College subscribes to the ANUK / Unipol Code of Standards for Larger Residential Developments for student accommodation managed and controlled by educational establishments (<http://www.anuk.org.uk>).
- 1.4 The College reserves the right to use the Room at any time when the Licensee is not in residence.

### 2. Services and Maintenance

- 2.1 The College will take reasonable steps to supply gas water and electricity; it cannot guarantee a continuous supply and will not be held liable for any loss or damage resulting from a failure of the service provider that is beyond the College's control.
- 2.2 The College will supply lighting, water and regular cleaning of common areas.
- 2.3 In the Room and elsewhere in the College premises the College reserves for itself the right to carry out maintenance or emergency repair works.
- 2.4 The College will insure the Room and the College's furniture but will not insure any contents or personal items belonging to the Licensee.

### 3. Licensee Obligations

- 3.1 To comply with the obligations set out in these terms and conditions, as well as with those College Rules (available on the College website) that relate to the use and occupation of College accommodation and facilities.
- 3.2 Not to assign, part with or share possession of the Room. The Licensee shall not offer anyone use of their Room in their absence or offer use of the Room in return for payment.
- 3.3 To keep the room and the communal areas in a reasonable state of cleanliness and tidiness.
- 3.4 Not to alter, remove or damage any furniture, fittings, furnishings or equipment belonging to the College. If any of these items are altered, removed lost or damaged during the Licence Period the Licensee may be required to pay for

their replacement or repair, the cost of which shall be determined by the College.

- 3.5 Not to affix posters, photos, pictures, stickers or notices of any kind to the walls, doors or windows using drawing pins, nails, tape, Blu-tack or equivalent; not to display obscene, lewd, indecent or offensive remarks or material in the Accommodation or any common area; not to place or attach any decorative items in any communal area; not to hang or permit to be hung any washing lines or other articles outside the Accommodation.
- 3.6 To report any defects to the Room and/or the communal areas or any notices received by the Licensee in respect of the Room or common areas to the College without delay. Defects should be reported to the maintenance team or housekeeping team via [housekeeping@corpus.cam.ac.uk](mailto:housekeeping@corpus.cam.ac.uk).
- 3.7 Not to carry out any decoration, maintenance or alternations to the Room or communal areas or other structures or buildings.
- 3.8 To observe fire and safety regulations notices and guidelines and not to tamper with fire safety equipment.
- 3.9 Not to cook or prepare any food in the Accommodation except in the designated cooking areas. Personal cooking appliances are not permitted.
- 3.10 All electrical apparatus must conform to the appropriate British Standard.
- 3.11 Not to copy the keys of the Room.
- 3.12 Not to cause or permit the use of the Room in such a way as to cause damage to it or the contents or to cause annoyance or danger to other persons in the vicinity of the Room nor to overload or misuse any services applying to the Room.
- 3.13 Not to store or keep bicycles in the Room or the communal areas. Bicycles must only be left in the areas designated from time to time by the College. The College reserves the right in its absolute discretion to remove any bicycles brought into the Room or communal areas.
- 3.14 Not to bring any personal fridges into the Room except for medical purposes and with written permission from the Tutorial Office.
- 3.15 Not to keep a pet or other animal in the Room, unless written permission is granted by the Senior Tutor (permission is typically granted for assistance or support animals).
- 3.16 To allow access to the Room to College officers and staff and nominated representatives at all reasonable times (except in case of emergency) for the purposes of inspecting, cleaning, and maintaining the Room.

- 3.17 Not to keep any firearm or air gun, ammunition, fireworks, explosives or other hazardous materials or candles or other appliances which use a naked flame in the Room.
- 3.18 Not to smoke, including e-cigarettes, in any part of the College property other than in designated smoking areas.
- 3.19 To move to another College room if required by the College.
- 3.20 Following notice from the JCR, to vacate the Room if required for the duration of the May Ball.
- 3.21 Not to use a television in the Accommodation or any other property without an individual licence as required by the TV licensing authority.
- 3.22 If, at any time, the Room is found to be in an unacceptable condition of cleanliness, tidiness or hygiene the College will give the licensee 48 hours' notice to remedy the situation. If the licensee does not remedy the situation in this time, then the College will employ contractors or the College's cleaners to remedy the situation and charge the Licensee for any costs incurred.
- 3.23 To bear all reasonable costs incurred by the College as a result of a breach of these terms and Conditions.
- 3.24 To sign up in the Porters' Lodge upon arrival at the start of each Licence Period and sign down when departing at the end of the Licence Period. All undergraduates must be in residence for the whole of each Full Term requiring an exeat for more than 2 days away during Full Term (and only with permission from their Tutor).